

I. 6 Information that you can submit to the legal guardians of pupils who do not speak Czech.

(available in foreign language versions at <https://cizinci.npi.cz>)

SIMPLIFY YOUR CHILD'S INTEGRATION INTO SCHOOL

1. Personal information

Please provide the school with as much information as possible about yourself and your child during the initial interview. The information will only be used for school purposes and it will not be shared with anybody else. It will help the teachers get to know your child, better understand them and help them in their education.

Provide the school with the following information:

How your child's name is written and pronounced and what you call your child at home.

Your country of origin

Your type of residency in the Czech Republic

The reason for your residency in the Czech Republic

The address and contact information for the individual who will communicate with the school and the preferred method of communication

Your place of employment in the Czech Republic

Your child's education to date

Any circumstances influencing your child's education (talent, limitations)

Your child's state of health

Your child's eating habits

Any hobbies or interests that your child may have

2. Tour the school

Talk about the new school with your child. Take an interest in their feelings; any fears or worries.

Walk through the school with your child and go through all the materials that you receive from the school with them.

3. Support from "guides"

Many schools offer newcomers the help of so-called "guides". Your child will be assigned a classmate who will take care of them during lessons and breaks. Ask your child, if somebody is helping them and what their name is.

4. Communicating with the school

If you are not confident in your Czech, ask the school if they can provide you with an interpreter or bring your own interpreter to the initial interview.

Agree on a means of mutual communication with the teacher and request the contact information of a person, whom you can contact, if necessary. Do not hesitate to contact the school, if in doubt about anything. Your participation in your child's education is very important.

5. Do you have all the information????

Do you know what cooperation the school requires of you? Do you know the school and class rules? Do you know how to excuse your child's absence, if they are unable to come to school? Do you have enough information about how you can assist your child in their education? Do you understand the marking system? Do you have the list of educational aids that your child will need? Do you know how the school dining room, after-school club and extracurricular activities work? Do you know which online system is used to communicate with the school? Do you know how to hand in homework? **If not, don't be afraid to ask the school. It is in your child's interests.**

6. Speak to your child

Adapting to a new environment and learning a new language is extremely demanding for any child. Your child needs your maximum support. If your child went to school in your country of origin and had excellent grades there, the initial months at a Czech school may be accompanied by feelings of disappointment and failure. It is normal for older children learning Czech as a second language to feel this way. Give them time, don't hurry them and be sure to support them. Show them that you believe in their abilities. Be patient.

It takes a year for a person to establish basic communication abilities in Czech and up to 7 years to be able to successfully write an essay. If the school suggests a consultation with the Educational-Psychological Advisory Centre, be sure to cooperate with it. It is for your child's good and the school is only trying to help. It wants to provide your child with support so that they can achieve the best possible study results.